

# MTO - Finance

## Confiz Limited



Total Positions: 1

Experience: 1-2 Years

Gender: Any

Travel Required: Not Specified

Min Education: B-COM

Job Shift: Morning

Career Level: Experienced (Non Manager)

Salary Range: Confidential

Category/Industry: Accounting

Max Age Limit: 18-39 Years

Posted on: 02 June 2016

Expiry Date: 02 September 2016

Job Type: fulltime

### Job Description:

Confiz Limited is looking for an energetic Finance and Accounting Professional as a management trainee officer.

- Keeping accounts record of adjustments, payments, vendor invoicing & etc in Excel as well as in ERP
- Maintaining and Monitoring Petty Cash and Petty Expenses
- Other Task assigned by Line Manager
- B.Com/M.Com/ ACCA/ICMA/CA Inter/ Masters in Business Administration with specializations in finance / accounts from a recognized institution.

### Required Skills:

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