

Finance Manager

Catholic Relief Services

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Finance Manager - Total Positions: 1

Experience: Years	
Travel Required: Not Specified	
Job Shift:	
Salary Range: PKR/Month	
Category/Industry: Accounting	Max Age Limit: Not Specified
Posted on: 02 December 2014	Expiry Date: 01 May 2015
Job Type: fulltime	

Job Description:

1. Strong leadership, management, and analytical skills.2. Strong customer service orientation and effective communication skills (good listener, positive, supportive, clear, constructive, and accessible) both written and verbal.3. Knowledge of English is required.4. Excellent skills in Excel required. Knowledge of other application software, such as Word, Vision and Power Point highly desired.5. Strong planning and organizational skills.6. Ability to prepare training materials and to present training materials.7. Ability to learn fast and adapt quickly to change.8. Willingness to work the hours needed to meet deadlines, and work well under pressure.9. Desire to work in a collaborative and proactive team environment, but able to work independently. Qualifications:1. University Degree in Accounting, Finance or related field or equivalent work experience required. A professional certification in Accounting or a related field highly desired.2. Minimum of five years professional experience in a financial management position of responsibility, at least three of which is in a supervisory position required.3. Budgeting and budget management experience required.4. Proven ability to analyze reports or issues and to provide appropriate recommendations required.5. Availability to perform work assignments out of the country required.6. Sound knowledge of local law in the areas of taxation and local regulatory reporting obligations is required.7. Strong knowledge of effective management practices desired.8. Knowledge of the relevant public donors' regulations will be highly desired. Note: List of responsibilities, professional and personal skills are considered indicative and not exhaustive; actual duties may differ or change depending on office and agency priorities at the time.

Required Skills:

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