


School Principal

Saahil Ltd

	Total Positions: 3	Experience: 1-3 Years
	Gender: Any	Travel Required: Not Specified
	Min Education: MS-M-PHIL	Job Shift:
	Career Level: Manager	Salary Range: PKR30000 - 50000/Month
Category/Industry: Education		Max Age Limit: 29-49 Years
Posted on: 14 November 2016		Expiry Date: 14 February 2017
Job Type: Not Specified		

Job Description:

- Day To Day Monitoring, Evaluation And Implementation Of Allied School In House Curriculum For All Subjects Across All Tiers From Play Group To Matric With Teaching Plans And Syllabus Break-downs, Teaching Methodology, Assessment Mechanism
- Responsible For Class Room Lesson Monitoring With Focus On Home-work Dairy Communications And Copy/Register/Note Book Counter Checking. Development Of Exam Papers And School Evaluations.
- Preparation Of Monthly In-class Assessments, Sessionals, Mocks, And Terminal Examinations And Examination Planning, Moreover Post Examination Result Compilation And Organizing Parent Teacher Meetings.
- Responsible For Time Table Management, Student Performance Follow-up On Daily Or Weekly Basis, Communications With The Parents/guardians On Student Attendance, Dairy Communications With Parents, Class Performance, Conduct And Student Academics Monitoring.
- Monitoring Of The School Teaching And Support Staff And Students For The Smooth Functioning Of The Educational System.
- You Shall Ensure That The Allied School Curriculum Is Followed Completely And Comprehensively With Full Adherence To Allied School Teaching Standards And Methodology.

Required Skills:

character building, school management

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