## Marketing Finance Coordinator

## Ovex Technologies Pakistan

OVEXTECH	Total Positions:	Experience: Years
	Gender: Male	Travel Required: Not Specified
	Min Education: Not Specified	Job Shift:
PAKISTAN	Career Level:	Salary Range: PKR/Month
Category/Industry: Accounting, Business Management		Max Age Limit: Not Specified
Posted on: 09 January 2015		Expiry Date: 08 June 2015
Job Type: fulltime		

## **Job Description:**

A working knowledge of Microsoft packages such as Excel, Word, PowerPoint and Outlook. Ability to rationalize and deliver multiple reporting requirements via single report i.e.; comparison, forecasting, analysis etcProficiency in designing reports following best practices and adhering to existing standards i.e.; usage of formulas, pie charts, tables, graphics and reporting dashboards etcShould possess excellent research skillsPossess strong follow up skills to work with the internal/external resourcesQuick learner and is able to work autonomously as well as part of a teamShould possess excellent communication skills (written/verbal)Ability to prioritize tasks and work efficiently under time constraintsA well organized and structured approach to work **Required Skills:** 

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