Coordinator to Support IMR/HHU Implementation

(Management Trainee)

US Aid

Image not readable or empty Goordinator to Support MR/Hby Implementation (Management Trainee)	Total Positions:	Experience: Years
	Gender: Male	Travel Required: Not Specified
	Min Education: Not Specified	Job Shift:
	Career Level:	Salary Range: PKR/Month
Category/Industry: Engineering		Max Age Limit: Not Specified
Posted on: 09 January 2015		Expiry Date: 08 June 2015
Job Type: fulltime		

Job Description:

Preferable, knowledge of pertinent federal and local rules, regulations, ordinances, and other regulatory standards applicable to the work.Skill in researching, compiling, and summarizing data and information materials.Ability to establish and maintain effective working relationships and communications with project consultants, DISCO employees, and the general public.Ability to organize work, establishes priorities, meet established deadlines, and follow up on assignments with a minimum of direction.Bold and confident, hardworkingHave professional attitudeHave ability of multi-taskingBe familiar with MS Office, Internet, Email and additional ways of CommunicationRequired Qualification is Masters in Business Administration **Required Skills:**

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