

# Reporting & Communication Officer

## Confidential

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Reporting & Communication Officer

Reporting & Communication Officer	Total Positions:	Experience: Years
	Gender: Male	Travel Required: Not Specified
	Min Education: Not Specified	Job Shift:
	Career Level:	Salary Range: PKR/Month
Category/Industry: Information Technology		Max Age Limit: Not Specified
Posted on: 10 December 2014		Expiry Date: 09 May 2015
Job Type: fulltime		

### Job Description:

Masters in mass communication or any other discipline such as journalism Proven expertise in dealing and closely liaising with national, regional and vernacular media, preferably in KP and FATA Have result-oriented, working contacts in Press and Information Department (PID) and national and regional press clubs Experience of writing & designing annual reports, publications and other publicity material. Minimum 3-4 years of working experience, preferably in a media agency and 1 year of experience in an international organization. English and local language fluency. Pashto is highly desirable. Problem Solving Skills. Stress Management Skills. Time Management Skills. Effective Written Communication Skills. Knowledge of MS Office (MS Word & MS Excel in particular).

### Required Skills:

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